

## Route Map - Resumption of Messengers-at-Arms and Sheriff officer Services

### Lockdown - continued services

- ✓ Service of legal process urgently warranted by the courts
- ✓ Desktop traces (instructions to: [trace@stirlingpark.co.uk](mailto:trace@stirlingpark.co.uk))

### Phase 1 – commenced on 3/6/20

Resumption of:

- ✓ Service of Initial Writs, Summonses, Simple Procedure Claims and Petitions etc.
- ✓ Witness Citations
- ✓ Notices served under statute
- ✓ Arrestments
- ✓ Inhibitions
- ✓ Earnings Arrestments (where charge for payment previously served)
- ✓ Charges for Payment at commercial and business premises
- ✓ Field Enquiries

### Phase 2 – commenced on 22/6/20

Resumption of additional services:

- ✓ Statutory Demands for Payment and other Demand Letters/Notices served under statute
- ✓ Charges for Payment including at domestic premises
- ✓ Charges for Removing and Notices of Removal
- ✓ Attachments at business/commercial premises
- ✓ Ejections at business/commercial premises

### Phase 3 (Date TBC)

Resumption of further services:

- ✓ Attachments
- ✓ Money Attachments
- ✓ Ejections
- ✓ Exceptional Attachment Orders

### Phase 4 (Date TBC)

- ✓ All services operating fully, in line with public health advice

**Vehicle repossession** has not been specifically categorised, and the guidance issued is to apply discretion and consider each circumstance carefully.

In accordance with the Coronavirus (Scotland) Act 2020 we are able to receive **all instructions electronically** at [officers@stirlingpark.co.uk](mailto:officers@stirlingpark.co.uk). Our offices remain closed for the time being with staff home working and if electronic transmission is not possible please advise us by email.