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This new course aims to address the practical and legal employee considerations that should be taken into account prior to and after appointment of an insolvency practitioner. It will provide practical and legal guidance, as well as discussion on relevant case studies.

The course will cover:

- > Practical considerations when dealing with employees
- > Dealing with redundancies
- > The TUPE process
- > General employment law update
- > Calculating employee claims
- > The role of the Redundancy Payments Service (RPS)

You will leave this course with a greater understanding of the practical and legal issues that insolvency professionals face when dealing with employees and how to address these.

Who is this course aimed at?

This half day course is aimed at all professionals involved in dealing with the insolvency, trading and sale of businesses with at least two years' experience.

SPEAKERS

- > **Ann Robson** is a senior associate in the employment practice of the London office at Mayer Brown. She joined Mayer Brown in September 2007, having previously been a partner in the commercial litigation group at another London-based law firm. Ann also advised the company and the IPs on the recent Comet case.
- > **Giles Ecart** is a service manager at the Insolvency Service and leads a team developing a portal to automate redundancy claims and payments from former employees of companies in liquidation.
- > **Jessica Bradbury** works at the Insolvency Service within a team developing a portal to automate redundancy claims and payments from former employees of companies in liquidation.
- > **Nicholas Robertson** is head of Mayer Brown's London employment group. He is regarded as a leading light in employment law and has been rated as either a "star" lawyer or a Band 1 lawyer for advice to employers in Chambers for many years. He is listed as a leading individual in Legal 500. Nick also advised the company and the IPs on the recent Comet case.
- > **Samantha Hall** works at the Insolvency Service within a team developing a portal to automate redundancy claims and payments from former employees of companies in liquidation.
- > **Simon Kerr-Davis** is counsel at Linklaters in the London employment practice, advising on both contentious and non-contentious matters for clients in a range of sectors, and has experience in both respondent and claimant tribunal litigation. He has worked as a corporate lawyer, a contentious claimant lawyer and a professional support lawyer, demonstrating the extensive knowledge and varied experience he brings to both transactional and general advisory fields for his clients.
- > **So Kim Lau** is an associate director in the restructuring and insolvency practice at EY LLP. Kim predominantly advises banks and financiers on distressed situations having both financial advisory and formal insolvency experience across a range of businesses and sectors.

12.50	Registration and coffee
13.20	Chairman's introduction So Kim Lau, EY LLP
13.30	Practical employee considerations prior to and on appointment This session will cover: > Pre-planning work > The impact of the various insolvency processes on employees > With a focus on administration - first hurdles, engaging and communicating with employees, retention, dealing with Unions, pensions and modern day risks that IPs face, such as social media. Elisa Charlton and Sally Kilbride , Deloitte LLP
14.15	Dealing with redundancies This session will cover: > Things to consider when conducting redundancy consultation, including legal requirements and discussion of the Comet case > Practicalities to consider with the redundancy process, including employee representatives, meetings and problem areas Nicholas Robertson and Ann Robson , Mayer Brown International LLP
15.00	Coffee break

15.15	TUPE and general employment law update This session will cover: > The TUPE process including when it applies and consultation requirements > A general update on recent legal issues and cases relevant to insolvency professionals > Any upcoming proposals for change in employee legislation Simon Kerr-Davis , Linklaters LLP
16.00	Employee claims and the Redundancy Payments Service This session will cover: > Calculating employee claims – unsecured versus preferential > The role of the RPS > Advanced notification of redundancies > Other policy areas > The RPS online claim service > Proof of debts So Kim Lau , EY LLP Giles Ecart , Samantha Hall and Jessica Bradbury , Insolvency Service, Redundancy Payments Service
17.00	Chairman's close

This half day course runs back-to-back with Social Media Issues in Insolvency

For more information about this course, please refer to the brochure.

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CPD Accreditation

The course constitutes structured CPD to meet the requirements of the Association of Certified Chartered Accountants (ACCA), the Institute of Chartered Accountants in England and Wales (ICAEW), the Insolvency Practitioners Association (IPA), the Institute for Turnaround (IFT), Solicitors Regulation Authority (SRA) and the Bar Standards Board.

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